

**Request for preliminary review documentation (VPD)
 at the service agency for international applicants to study in Germany (uni-assist e.V.)
 with degrees acquired outside of Germany**

I request for examination and documentation of my foreign degree certificates for the application to the master's study programme IT Engineering at FH Wedel, University of Applied Sciences.

Second name (family name)	Name at birth (if different)	
First name (personally given name)		
Date of birth	Place of birth	Country of birth
		<input type="checkbox"/> female <input type="checkbox"/> male
Nationality	Gender:	
Street address (with number, apartment and any necessary c/o)		
Town (with postal code)	Country	
Phone number	e-mail	
Place, date	Signature	

Add the following documents **in form of officially accredited copies:**

- Bachelor's degree certificate with details of the credits earned
- Proof of English language certificate.

Please send all documents in the original language and as an English copy (either issued by the university where you obtained the degree or by an officially approved translator) in paper form together with this fully completed and personally signed form to:

uni-assist e.V.
Geneststraße 5
10829 Berlin
Germany

This initiates a contract between you and uni-assist e.V. for preliminary review documentation (VPD). For the VPD you must pay a fee to uni-assist. Your certificates are only checked after proof of payment. The examination and documentation may need up to 6 weeks. Please consider this in your time planned for application. Further information on uni-assist e.V. may be obtained at: www.uni-assist.de

After reception of the VPD results you may apply directly to FH Wedel with the documents of uni-assist and your own original and translated documents:

FH Wedel
Feldstr. 143
22880 Wedel
Germany